



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 01-24-2023  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800 hours.
  - Roll Call-** Board Members Present: Mike Brown – Vice Chair, Adam Cox, Nick Gerke-Chair, Kim Graves, John Nail-Secretary. PCAD Staff Present- EMS Chief – Eric Dirck, EMS Assistant Chief – Roy Pennington, Jamie Luebbering-CFO, Katie Patrick – Administrative Assistant, Ryan Newsom-IT, Dr. David Gustafson – Medical Director, Justin Cross – Division Chief of Training, Florian Hammer – Battalion Chief, Michael Hughes, Ryan Shelton, Bobby Schieber, Sean Jordan, Jacob White, John Fluty, Nathaniel Nevels, Aaron Neill.  
  
Non-PCAD present: Faith Bemiss- Sedalia Democrat, Sandy Gustafson, Dondi Hughes, Skyla Hughes, Matt Kowalski – Sedalia Fire, Matthew Irwin – Sedalia Fire Chief, Daniel Shaw – Sedalia Fire, John Clarke III – Sedalia Fire, Emily Callahan, Ashley Morley, Brian Morley – Pettis County Deputy, Mike Simons – Pettis County Deputy, Matt Long – Pettis County Deputy, Scott DeHaven – Pettis County Deputy, Mike DeHaven – Pettis County Deputy, Derick DeSalme – Sedalia Police officer.  
  
Absent: Steve Davis – Treasurer.
  - a. **Pledge of Allegiance / Moment of Silence**
  - b. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 5-0.
  - c. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:**

Administrative Assistant Katie Patrick announced: Matt Kowalski- Sedalia Fire, Mike DeHaven – Pettis County Deputy, Emily Callahan, John Clarke III – Sedalia Fire, Derick DeSalme – Sedalia Police, Mike Simons – Pettis County Deputy, Matt Long – Pettis County Deputy, Scott DeHaven – Pettis County Deputy, Brian Morley – Pettis County Deputy, Faith Bemiss – Sedalia Democrat, Ashley Morley, Ryan Shelton – PCAD, Bobby Schieber – PCAD, Daniel Shaw – Sedalia Fire, Dr. Gustafson, Matt Irwin – Sedalia Fire Chief, Sean Jordan - PCAD, Nathaniel Nevels - PCAD, Jacob White - PCAD, John Fluty- PCAD, Flo Hammer – PCAD, Aaron Neill- PCAD. Also, in attendance but not announced were Michael Hughes – PCAD, Dondi Hughes, and Skyla Hughes.

  - a. **Presentation of Awards**
    1. **New Life Award:** Battalion Chief Flo Hammer presented Mike Hughes and Aaron Neill with the New Life Award for their successful delivery of a baby in the line of duty.
    2. **Inter-Agency Award:** EMS Chief Eric Dirck presented the Inter-Agency Award to John Clarke III, Matt Kowalski, Derick DeSalme, and Brian Morley for their success in reviving a patient from a cardiac arrest incident. Also receiving this award, but not in attendance are Tony Turner and Scott Smoot with Sedalia Fire.
    3. **Resuscitation Award:** EMS Chief Eric Dirck presented the Resuscitation Award to Ryan Shelton and Bobby Schieber. Also receiving this award, but not in attendance is Joe Plemons with PCAD.
- III. **Public Comment:** Sedalia Fire Chief Matt Irwin informed the Board of an incident resulting in someone losing their home to a fire. Chief Irwin praised the EMS crews on scene (Florian Hammer, John Fluty, Emma Smith) for their willingness to help this individual in need.
- IV. **Reports of Officers:**
  - a. **CFO Report:** CFO Jamie Luebbering presented her report.
    1. EMS Chief Eric Dirck updated the Board on meetings he attended, software updates, and the ongoing hiring of PRN EMTs. No action taken.
  - b. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$14,765.46. Motion carried 5-0.
- V. **Unfinished Business:**
  - a. **Floor Covering Replacement - Headquarters:** CFO Jamie Luebbering informed the Board \$30,000.00 was included in the Budget for the replacement of the main office, hallway, and bedroom floors in the headquarters building. After some discussion, Kim Graves requested PCAD place a bid in the newspaper for multiple bid offers. Tabled to next meeting for approval of bid specifications.
- VI. **New Business:** None.
- VII. **Closed Meeting Pursuant to RSMo. 610.021**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Sections

  - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
  - (2) *Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.*

**Roll Call Vote:** Brown-Y, Cox-Y, Davis-Absent, Gerke-Y, Graves-Y, Nail-Y. Motion carried 5-0. Meeting moved to a closed session at 1828 hours.

Open session resumed at 1910 hours.

**VIII. Announcements:** None.

**IX. Adjournment:** Motion by Adam Cox to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 1910 hours.

The next regular meeting is scheduled for February 14, 2023. at 1800 hours. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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Nick Gerke

Chairman

**Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur**