



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 09-28-2021  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, John Fritz-Treasurer, Nick Gerke-Chair, Steve Davis, John Nail- Secretary. PCAD Staff Present- EMS Chief Eric Dirck, Katie Patrick- Administrative Assistant, Jamie Luebbering- CFO. Non-PCAD Present: Faith Bemiss - Sedalia Democrat. By video: Roy Pennington- Assistant Chief, Dr. David Gustafson- Medical Director.
  - b. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
  - c. **Confirm the previous meeting minutes:** Previous meeting minutes are approved as presented.
- II. **Announce Visitors:** Nick Gerke announced Faith Bemiss with Sedalia Democrat.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Dirck presented his report.
  - b. **CFO Report:** CFO Luebbering presented her report and informed the board the audit should be completed by October 12<sup>th</sup>.
  - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$54,443.50. Motion carried 6-0.
  - d. **Medical Director Report:** Dr. Gustafson gave his report.
- V. **Reports of Committees**
  - a. **Strategic Planning Committee:** EMS Chief Dirck informed the board of the discussion at the Strategic Planning meeting. EMS Chief Dirck is scheduled to meet with a realtor 09/29/2021 to discuss a possible future station.
- VI. **Unfinished Business:**

None.
- VII. **Closed Meeting pursuant to RSMo. 610.021 Sections:**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Sections

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law;

(18) Operational guidelines, policies and specific response plans developed, adopted, or maintained by any public agency responsible for law enforcement, public safety, first response, or public health for use in responding to or preventing any critical incident which is or appears to be terrorist in nature and which has the potential to endanger individual or public safety or health. Financial records related to the procurement of or expenditures relating to operational guidelines, policies or plans purchased with public funds shall be open. When seeking to close information pursuant to this exception, the public governmental body shall affirmatively state in writing that disclosure would impair the public governmental body's ability to protect the security or safety of persons or real property, and shall in the same writing state that the public interest in nondisclosure outweighs the public interest in disclosure of the records;

**Roll Call Vote:** Brown-Y, Cox-Y, Fritz-Y, Gerke-Y, Davis-Y, Nail-Y, motion carried 6-0. Meeting was moved to closed session at 1831.

*Faith Bemiss with the Sedalia Democrat left the meeting at 1831. Dr. Gustafson and EMS Assistant Chief Roy Pennington left the meeting at 1831.*

*EMS Chief Dirck, CFO Jamie Luebbering, Administrative Assistant Katie Patrick left the closed meeting at 1837. EMS Chief Dirck re-entered the meeting at 1900. CFO Jamie Luebbering re-entered the meeting and EMS Chief Dirck left the meeting at 1917. At 1924, CFO Jamie Luebbering left the meeting, and Administrative Assistant Katie Patrick re-entered.*

Open session resumed at 1924
- VIII. **New Business:** None
- IX. **Announcements:** John Nail requested to discuss the Mission Statement at the next board meeting. John Fritz explained EMS Chief Dirck is pulling more information together and should be ready to discuss in January or February. John Nail agreed to wait until then. John Fritz informed everyone the new bay windows should be installed on October 14, 2021. Steve Davis announced they have approved booster shots for individuals 65 years and older and those who are immune suppressed.
- X. **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1929.

The next regular meeting is scheduled for October 12, 2021, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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John Nail  
Secretary

**Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records**