



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 06-22-2021  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, John Fritz-Treasurer, Nick Gerke-Chair, Steve Davis, John Nail- Secretary. PCAD Staff Present- Eric Dirck-EMS Chief, Katie Patrick, Jamie Luebbering-CFO, Roy Pennington- Assistant Chief. Non-PCAD Present: Faith Bemiss- Sedalia Democrat.
  - b. **Motion to approve the agenda:** Motion by Steve Davis to approve the agenda. Motion carried 6-0.
  - c. **Confirm the previous meeting minutes:** Previous minutes are approved as presented.
- II. **Announce Visitors:** Nick Gerke announced Faith Bemiss is with the Sedalia Democrat. Nick Gerke also announced PCAD Assistant Chief Roy Pennington was in attendance.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Dirck presented his report. EMS Chief Dirck informed the Board the incorrect Maintenance report in the Board Packet was replaced with the copy handed out before the meeting. The first report included formulas that became corrupt and provided a misrepresentation of the Maintenance Costs for the month of May.
  - b. **CFO Report:** CFO Luebbering presented her report.
  - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$105,698.45 motion carried 6-0.
  - d. **Medical Director Report:** Dr. Gustafson was absent.
- V. **Unfinished Business:**
  - a. **Bay Windows Replacements:** Motion by Steve Davis to approve the quote from Dugan Glass, including the demolition/removal and E-Glass charge totaling \$12,899.00. Motion carried 6-0.
  - b. **Office Printer:** Motion by John Fritz to accept the proposal from GFI for the off-lease printer for \$4,000.00. Motion carried 6-0.
  - c. **CD Renewal:** Motion by John Fritz to choose option 2, placing our current investment in a CD for 11 months at a rate of 0.75% at Wood and Huston Bank.
  - d. **Opening a CD at Wood and Huston Bank:** Motion by John Fritz to approve option 2, placing the \$700,000.00 from the 16<sup>th</sup> street property sale, into two separate \$350,000.00 CDs at an interest rate of 0.71% for 11 and 15 months, at Wood and Huston Bank. Motion carried 6-0.
  - e. **Closing CARES ACT Funds Account:** Motion by John Nail to close the CARES Act Funds Account. Motion carried 6-0.
- VI. **New Business:** None
- VII. **Closed Meeting Pursuant to RSMo 610.021**

Motion by John Fritz to enter a closed session pursuant to RSMo 610.021, Section

  - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
  - (2) *Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate*

**Roll Call Vote:** Brown-Y, Cox-Y, Fritz-Y, Gerke-Y, Davis-Y, Nail-Y, motion carried 6-0. Meeting moved to closed session at 1842.

*Assistant Chief Roy Pennington and Faith Bemiss with Sedalia Democrat left the meeting at 1842.*

Open session resumed at 1919.
- VIII. **Announcements:** John Nail announced the PCAD Board of Directors received a monetary gift made in their honor by Dave and Ryan Wiedeman to the Sedalia Animal Shelter. John Fritz announced that he, and fellow board member Mike Brown would be giving a presentation to the Sedalia Optimist Club hosted at Lamy's. Mike Brown added that people are unaware of what the Board of Directors of the Ambulance District do. Mike Brown thinks it is a good idea for the Board to hear what the Ambulance District does. John Fritz also added that he would like to invite the other Board members to attend. EMS Chief Dirck announced that he spoke with Larry McCowen earlier that day. Mr. McCowen informed Chief Dirck of a Benefit Race being held at the Missouri State Fairgrounds on July 29<sup>th</sup>, 2021. Mr. McCowen had great things to say about the Ambulance District and that all money raised at the race will be donated to a homeless type of facility. EMS Chief Dirck informed the Board that one of the Ambulances would be donated to the cause.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1924.

The next regular meeting is scheduled for July 13, 2021 at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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John Nail  
Secretary

**Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records**