



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 5-14-2024
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Nick Gerke-Chair, Kim Graves-Vice Chair, John Nail – Secretary, Jim Sneed, Kevin Walker. PCAD Staff Present- EMS Chief Roy Pennington, Administrative Assistant Katie Patrick, Ryan Newsom – IT, Battalion Chief Eric Meyers, Captain John Fluty.
Non PCAD present: Faith Bemiss-McKinney – Sedalia Democrat.
Absent: Eric West-Treasurer, Assistant Chief Florian Hammer, CFO Jamie Luebbering.
 - b. **Pledge of Allegiance / Moment of Silence**
Treasurer Eric West arrived during the Pledge of Allegiance at 1800.
 - c. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** Nick Gerke announced Faith Bemiss-McKinney.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Roy Pennington presented his report to the board. Kim Graves requested the board receive two bids prior to the repair of the front steps of the Education Center.
 - b. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$83,398.35. Motion carried 6-0.
- V. **Unfinished Business:**
 - a. **Credit Card Limit Increase:** Motion by John Nail to increase the Accounts Payable credit card limit from \$35,000.00 to \$50,000.00 and increase the total account balance from \$45,000.00 to \$90,000.00 to allow bills to be paid prior to the autopay date. Motion carried 6-0.
 - b. **Wings Over Whiteman:** EMS Chief Roy Pennington informed the board that he was asked to provide coverage for the Wings Over Whiteman air show, free of charge. Motion by John Nail to cover the Wings Over Whiteman air show free of charge. Motion carried 6-0. The board requested EMS Chief Roy Pennington track the total costs for events the PCAD covers for free in the year 2024.
 - c. **Gov Deals Update:** Administrative Assistant Katie Patrick updated the board on the sale of 3 stair chairs and 1 cubicle. No action taken.
 - d. **Strategic Planning Committee:** EMS Chief Roy Pennington asked for volunteers from the board to join the Strategic Planning Committee. Nick Gerke and Eric West volunteered to join the Strategic Planning Committee.
- VI. **New Business:** None.
- VII. **Announcements:**
 - a. **Station 3 Land Purchase:** Nick Gerke announced the completion of the purchase of land located at 16th street and Winchester for the construction of Station 3.
EMS Chief Roy Pennington announced he will be on vacation next week.
- VIII. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1837 hours.

The next regular meeting is scheduled for May 28, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur