



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 02-08-2022  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.  
**Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, Nick Gerke-Chair, Steve Davis, John Nail-Secretary, John Fritz-Treasurer. PCAD Staff Present- EMS Chief- Eric Dirck, Assistant EMS Chief- Roy Pennington, CFO Jamie Luebbering, Katie Patrick- Administrative Assistant, Ryan Newsom-IT.  
Non-PCAD Present: Faith Bemiss - Sedalia Democrat, Brendan Hurley- Assured Partners.
  - a. **Motion to approve the agenda:** Nick Gerke moved the MEM Check Presentation from Unfinished Business to between Public Comment and the Reports of Officers. Motion by John Nail to approve the agenda with this correction. Motion carried 6-0.
  - b. **Confirm the previous meeting minutes:** John Fritz asked John Nail if he would like to amend his statement concerning the Board Master Calendar Missouri Ethics Commission Financial Disclosure filing dates from May 2<sup>nd</sup> to May 1<sup>st</sup>. John Nail accepted this correction in the minutes. The previous minutes stand approved with this correction.
- II. **Announce Visitors:**

Nick Gerke announces Faith Bemiss with Sedalia Democrat, EMS Assistant Chief Roy Pennington, and Brendan Hurley with Assured Partners.
- III. **Public Comment:** None.  
**MEM Check Presentation:** Brendan Hurley with Assured Partners presented EMS Chief Eric Dirck with a check from Missouri Employers Mutual in the amount of \$20,120.80 for exceptional performance from a claim's standpoint for the period of April 1, 2020, through April 1, 2021.
- IV. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Eric Dirck presented his report.
  - b. **CFO Report:** CFO Jamie Luebbering presented her report, requesting the board use or close the Ambulance/ Vehicle Replacement, Building Fund, and Equipment Replacement Fund checking accounts. After some discussion, the board was in agreement to use the accounts for the current fiscal year and asked CFO Jamie Luebbering to bring more information to the next meeting for the board to vote to move the money.
  - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$75,427.75. Motion carried 6-0.
- V. **Reports of Committees**
  - a. **Strategic Planning Committee:** EMS Chief Eric Dirck informed the board of the progress made at the last meeting and gave examples of goals and ideas on how the committee plans to achieve them. The next meeting is scheduled for February 10, 2022.
- VI. **Unfinished Business:**
  - a. **Resolution 2022-01: Amend the 2021 Operating Budget:** Motion by Steve Davis to accept Resolution 2022-01 Amend the 2021 Operating Budget. Motion carried 6-0.
  - b. **Missouri Ethics Commission Reporting:** John Fritz gave a brief update on the personal financial disclosure filing deadlines. No action taken.
- VII. **Closed Meeting pursuant to RSMo. 610.021 Section:**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Section

*(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any minutes, vote or settlement agreement relating to legal actions, causes of action or litigation involving a public governmental body or any agent or entity representing its interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public governmental body as its insured, shall be made public upon final disposition of the matter voted upon or upon the signing by the parties of the settlement agreement, unless, prior to final disposition, the settlement agreement is ordered closed by court after written finding that the adverse impact to a plaintiff or plaintiffs to the action clearly outweighs the public policy considerations of section 610.011, however, the amount of any moneys on the motion to authorize institution of such a legal action. Legal work product shall be considered a closed record;*

**Roll Call Vote:** Brown-Y, Cox-Y, Fritz-Y, Gerke-Y, Davis-Y, Nail-Y, motion carried 6-0. Meeting was moved to closed session at 1852.

Open session resumed at 1913.
- VIII. **New Business:** None.
- IX. **Announcements:** EMS Chief Eric Dirck announced he will be absent for the first meeting in March, March 08, 2022, for training, but would be back for the second meeting in March. Steve Davis announced he will also be absent for the March 08, 2022 meeting.
- X. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1913.

The next regular meeting is scheduled for February 22, 2022, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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John Nail  
Secretary

**Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records**