



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 12-14-2021
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
Roll Call- Board Members Present: Mike Brown- Vice Chair, Adam Cox, Nick Gerke-Chair, Steve Davis, John Nail-Secretary, John Fritz-Treasurer. PCAD Staff Present- EMS Chief- Eric Dirck, Katie Patrick- Administrative Assistant, Assistant EMS Chief- Roy Pennington, CFO Jamie Luebbering, Ryan Newsom-IT.

Non-PCAD Present: Faith Bemiss - Sedalia Democrat.
 - a. **Motion to approve the agenda:** Nick Gerke added Ambulance Order Approval to the agenda as item f. under Unfinished Business. Motion by John Fritz to approve the agenda with this correction. Motion carried 6-0.
 - b. **Confirm the previous meeting minutes:** Previous meeting minutes are approved as presented.
- II. **Announce Visitors:** Nick Gerke announced Faith Bemiss with Sedalia Democrat and EMS Assistant Chief Roy Pennington.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Dirck presented his report.
 - b. **CFO Report:** CFO Jamie Luebbering presented her report.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$99,359.12. Motion carried 6-0.
- V. **Reports of Committees**
 - a. **Strategic Planning Committee:** EMS Chief Dirck informed the board the committee met on December 09th to discuss the content in the Strategic Plan. The data will not be entered into the Strategic Plan until January, and EMS Chief Dirck reported he would have more information regarding property at the next meeting. John Fritz offered the board the opportunity to look over the progress made by the Strategic Planning Committee.
- VI. **Unfinished Business:**
 - a. **Audit Bid Opening:** The only bid received was from Hood and Associates, formerly known as Cochran Head Vick & Co. The acceptance of the bid was tabled for the correction of the name on the audit bid.
 - b. **Annual Claim Review:** Tabled to the next meeting to receive bids from Fitch and Associates LLC as well as Page Wolfberg & Wirth LLC.
 - c. **Grilling Station:** Motion by John Fritz to approve up to \$1,600.00 for the grilling station to be placed at the Northeast corner of the Headquarters parking lot. Motion carried 6-0.
 - d. **Administration Compensation:** Motion by John Fritz to approve a 6% raise for all non-bargaining unit employees, beginning January 2022. Motion carried 4-2. Roll Call Vote: Brown-Y, Cox-N, Fritz-Y, Gerke-Y, Davis-Y, Nail-N.
 - e. **Resolution 2021-09: Adopting the Annual Budget for FY 2022:** Motion by John Fritz to approve Resolution 2021-09 Adopting the Annual Budget for FY 2022, with the correction of the typo on the Resolution reading FY 2020 to be corrected to FY 2022. Motion carried 6-0. Roll Call Vote: Brown-Y, Cox-Y, Fritz-Y, Gerke-Y, Davis-Y, Nail-Y.
 - f. **Ambulance Order Approval:** Motion by Steve Davis to approve the order of a new ambulance in the amount of \$228,394.00, to paid when the ambulance is delivered. Motion carried 6-0.
- VII. **Closed Meeting pursuant to RSMo. 610.021 Sections:**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Sections

 - (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any minutes, vote or settlement agreement relating to legal actions, causes of action or litigation involving a public governmental body or any agent or entity representing its interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public governmental body as its insured, shall be made public upon final disposition of the matter voted upon or upon the signing by the parties of the settlement agreement, unless, prior to final disposition, the settlement agreement is ordered closed by court after written finding that the adverse impact to plaintiff or plaintiffs to the action clearly outweighs the public policy considerations of section 610.011, however, the amount of any moneys on the motion to authorize institution of such a legal action. Legal work product shall be considered a closed record;

EMS Assistant Chief Roy Pennington and Faith Bemiss with Sedalia Democrat left the meeting at 1950.

Roll Call Vote: Brown-Y, Cox-Y, Fritz-Y, Gerke-Y, Davis-Y, Nail-Y, motion carried 6-0. Meeting was moved to closed session at 1950.

Open session resumed at 2011.
- VIII. **New Business:** None

- IX. **Announcements:** John Fritz wished everyone a Merry Christmas, and thanked CFO Jamie Luebbering for her work on the budget.
- X. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 2014.

The next regular meeting is scheduled for December 28, 2021, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

John Nail
Secretary

Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records