



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 04-25-2023
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
Roll Call- Board Members Present: Mike Brown- Vice Chair, Steve Davis-Treasurer, Nick Gerke-Chair, Kim Graves, John Nail- Secretary, Kevin Walker. PCAD Staff Present- EMS Chief- Eric Dirck, Assistant EMS Chief- Roy Pennington, CFO- Jamie Luebbering, Katie Patrick- Administrative Assistant, Ryan Newsom- IT.
 - a. **Pledge of Allegiance / Moment of Silence**
 - b. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
 - c. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** None.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **CFO Report – Vote to Receive:** CFO Jamie Luebbering presented her report.
 - b. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$35,407.75. Motion carried 6-0.
- V. **Unfinished Business:**
 - a. **Credit Card Limit:** Motion by John Nail to increase EMS Assistant Chief Roy Pennington's credit card limit from \$500.00 per month to \$1,000.00. Motion carried 6-0.
- VI. **New Business:** None.
- VII. **Closed Meeting Pursuant to RSMo. 610.021**

Motion by Steve Davis to enter a closed session pursuant to RSMo. 610.021, Sections

 - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys*
 - (3) *Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded*

Roll Call Vote: Brown-Y, Davis-Y, Gerke-Y, Graves-Y, Nail-Y, Walker-Y. Motion carried 6-0. Meeting moved to a closed session at 1823 hours.

Open session resumed at 1839 hours.
- VIII. **Announcements:** EMS Chief Eric Dirck announced the following: The office will be closed May 11th through May 15th for the replacement of the flooring in the Headquarters building. There is a board training opportunity being held at Lake Ozarks June 20th through June 21st if any board members are interested in attending. The Thank You board that was previously at the Headquarters building has been moved to the Education Building, and EMS Chief Eric Dirck will be absent for the second board meeting in May for vacation.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1841 hours.

The next regular meeting is scheduled for May 09, 2023, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur