



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting

Location: 400 S. Kentucky
Sedalia, MO 65301

Date: 04-14-2026

Time: 1800

- I. **Call to Order:** The meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Nick Gerke-Chair, Kim Graves – Vice Chair, Jim Sneed, Kevin Walker, Eric West - Treasurer. PCAD Staff Present- EMS Chief Roy Pennington, Assistant Chief Florian Hammer, Board Rapporteur Katie Patrick, Ryan Newsom – IT.

Non-PCAD Present: Jamie Luebbering – Anchor Point Advisory Group.

Absent: John Nail – Secretary.
 - b. **Pledge of Allegiance / Prayer**
 - c. **Motion to approve the agenda:** Motion by Kevin Walker to approve the agenda. Motion carried 5-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** None.
- III. **Public Comment:** None.
- IV. **Unfinished Business:** None.
- V. **Adjournment of Outgoing Board:** Motion by Kevin Walker to adjourn the outgoing board. Motion carried 5-0.
- VI. **Call to Order of Incoming Board:** Meeting was called to order by Chair Nick Gerke.
 - a. **Board of Office Elections and Resolution 2026-02 Appointment of Officers:** Motion by Eric West to maintain the current slate of officer positions without changes. Motion carried 5-0.
 1. **Chair**
 2. **Vice Chair**
 3. **Treasurer**
 4. **Secretary**
 5. **Budget Officer**
 6. **Custodian of Records**
 - b. **Ordinance 2026-01: Conflict of Interest Policy:** Motion by Kim Graves to approve Ordinance 2026-01: Conflict of Interest Policy. Motion carried 5-0.
- VII. **Resolutions:**
 - a. **Resolution 2026-03 Authorize Officer to Sign Certain Bank Documents & Checks:** Motion by Eric West to approve Resolution 2026-03 Authorize Officer to Sign Certain Bank Documents & Checks. Motion carried 5-0.
 - b. **Resolution 2026-04: Authorize Officers to View Electronic Bank Records:** Motion by Eric West to approve Resolution 2026-04: Authorize Officers to View Electronic Bank Records. Motion carried 5-0.
 - c. **Resolution 2026-05: Authorize Officers to Access Safety Deposit Box:** Motion by Eric West to approve Resolution 2026-05 Authorize Officers to Access Safety Deposit Box, adding an additional line, requiring two of the three authorized and approved individuals to be present while accessing the box. Motion carried 5-0.
- VIII. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Roy Pennington presented his report.
 - b. **Approve Payment of Outstanding Bills:** Motion by Kim Graves to approve the payment of the outstanding bills in the amount of \$539,696.24. Motion carried 6-0.
- IX. **New Business:**
 - a. **PCAD Billing Update:** Billing Manager Katie Patrick presented a billing update to the board. No action taken.
- X. **Closed Meeting pursuant to RSMo 610.021, Section;**

Motion by Eric West to enter a closed session pursuant to RSMo. 610.021, Section;

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Roll Call Vote: Gerke-Y, Graves-Y, Nail-Absent, Sneed-Y, Walker-Y, West-Y, motion carried 5-0. Meeting moved to a closed session at 1832.

Open session resumed 1908.
- XI. **Announcements:**
 - a. **Station 3 – Open House:** The PCAD administration informed the board the Station 3 Open House will be held on Tuesday, May 26th from 1030 – 1430. Katie Patrick reminded the board members to submit their Personal Financial Disclosures to the Missouri Ethics Committee by May 1st.
- XII. **Adjournment:** Motion by Kevin Walker to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 1909 hours.

The next regular meeting is scheduled for April 28, 2026, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke

Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur